

**WEST BRANCH WATER RECLAMATION DISTRICT
REGULAR SESSION
August 12, 2026
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of West Branch Water Reclamation District convened on Wednesday, August 12, 2026, 9:00 am in the Administration Building Conference Room of West Branch Water Reclamation District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

QUORUM PRESENT

DISTRICT STAFF:

Executive Director & District Engineer, Matthew Larson

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

- a. Received a call around 8:30PM on August 5, 2026, stating there were odors between 51 and 57 Muirfield Court. Upon an investigation at the treatment facility no odors were noticed.

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

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MINUTES

- a. Approve Minutes of the Regular Session Meeting Held on July 8th, 2026.
- b. Approve Payment of Bills

The following bills were paid as summarized below:

Old Second National Bank			
	User Charge		\$235,483.35
	Capital Improvements		\$555,623.01
	Debt Services		\$495,858.00
		Total:	\$1,286,964.36

Trustee Intihar moved and Trustee Gresk seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson's Report
 1. A written report was provided prior to the meeting.
 2. Director Larson reported he is working with the City of Wheaton on an intergovernmental agreement concerning sanitary sewers
 3. Director Larson reported he is in discussions with Mars/Wrigley concerning their wastewater treatment.
 4. Director Larson reported he is working on modifying the existing aeration blowers to meet the new flow requirements.
 5. Director Larson led a discussion about remote work.
- b. Plant Staff
 1. A written report was provided prior to the Board Meeting.
- c. Review Financial Report
 1. The July 2026 Financial Statements were distributed prior to the meeting.

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MINUTES

BUSINESS

7. APPROVE INTERGOVERNMENTAL AGREEMENT FOR RECIPROCAL USE OF TOOLS AND EQUIPMENT WITH WINFIELD TOWNSHIP ROAD DISTRICT

After a brief discussion, Trustee Gresk moved and Trustee Intihar seconded the motion to Approve Intergovernmental Agreement (IGA) for Reciprocal Use of Tools and Equipment with Winfield Township Road District and authorize the West Branch Executive Director to execute the IGA.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

MOTION CARRIED

There being no further business to come before the Board, Trustee Gresk moved and Trustee Intihar seconded that the Board Meeting be adjourned at 10:14 AM.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

MOTION CARRIED

Minutes approved at September 9, 2026, West Branch Water Reclamation Board of Trustees Meeting