

**WEST BRANCH WATER RECLAMATION DISTRICT
REGULAR SESSION
July 8, 2026
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of West Branch Water Reclamation District convened on Wednesday, July 8, 2026, 9:04 am in the Administration Building Conference Room of West Branch Water Reclamation District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

QUORUM PRESENT

DISTRICT STAFF:

Executive Director & District Engineer, Matthew Larson

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

- a. Received an anonymous phone call with an odor complaint on Muirfield Circle on June 15, 2026, at 2:55PM.

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

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MINUTES

- a. Approve Minutes of the Regular Session Meeting Held on June 10th, 2026.
- b. Approve Payment of Bills

The following bills were paid as summarized below:

Old Second National Bank			
	User Charge		\$200,429.45
	Capital Improvements		\$650,933.08
	Debt Services		\$46,591.41
		Total:	\$897,953.94

Trustee Intihar moved and Trustee Gresk seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson's Report
 1. A written report was provided prior to the meeting.
 2. Director Larson reported he is going to reach out to the private sewer systems in the District to start a discussion on their operation and maintenance.
 3. Director Larson reported one half of the solar panels are now in service and producing electricity. He also reported the solar contractor is requesting a change order for the panels to be installed in the pond and Director Larson explained why the change order is not warranted.
 4. Director Larson reported Rise Reforming provided the first-year option payment.
 5. Director Larson reported ComEd is still reviewing the battery project interconnection application.
 6. Director Larson reported Streams III requested the District remove some trees.

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7. Director Larson reported City of Wheaton City Manager sent a memorandum concerning the Basin 3 and 4 pipe replacement. Director Larson said he is reviewing the memo and will respond.
- b. Plant Staff
 1. A written report was provided prior to the Board Meeting.
 2. West Branch staff added the 2025 Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting medallion to the plaque.
- c. Review Financial Report
 1. The June 2026 Financial Statements were distributed prior to the meeting.

BUSINESS

7. APPROVE PURCHASE OF AERATION CONTROL SYSTEM

After a brief discussion, Trustee Gresk moved and Trustee Intihar seconded the motion to approve the purchase of Aeration Control System from Binder Engineering for \$93,000.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

MOTION CARRIED

8. APPROVE CONSTRUCTION CONTRACT FOR BIOSOLIDS DEWATERING IMPROVEMENT PROJECT

After a brief discussion, Trustee Intihar moved and Trustee Gresk seconded the motion to approve Construction Contract with Joseph J. Henderson & Son, Inc. for \$1,363,425 for Biosolids Dewatering Improvements Project.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

MOTION CARRIED

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There being no further business to come before the Board, Trustee Intihar moved and Trustee Gresk seconded that the Board Meeting be adjourned at 10:25 AM.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk
Barbara Intihar

MOTION CARRIED

Minutes approved at August 12, 2026, West Branch Water Reclamation Board of Trustees Meeting