

**WEST BRANCH WATER RECLAMATION DISTRICT
REGULAR SESSION
May 13, 2026
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of West Branch Water Reclamation District convened on Wednesday, May 13, 2026, 9:10 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:
Sarah L. Czaplicki
Michael J. Gresk

QUORUM PRESENT

DISTRICT STAFF:
Executive Director & District Engineer, Matthew Larson

OTHERS:
District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

a. None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Approve Minutes of the Regular Session Meeting Held on April 8th, 2026.
- b. Approve Minutes of Public Hearing Meeting Held on April 8th, 2026.

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c. Approve Payment of Bills

The following bills were paid as summarized below:

Old Second National Bank			
	User Charge		\$210,771.25
	Capital Improvements		\$850,518.56
	Debt Services		\$171,120.92
		Total:	\$1,232,410.73

Trustee Gresk moved and Trustee Czaplicki seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk

MOTION CARRIED

6. STAFF REPORTS

d. Executive Director Larson’s Report

1. A written report was provided prior to the meeting.
2. Director Larson reported there are no outstanding closed session minutes or recordings that need review and possible release or destruction.
3. Director Larson reported he met with the Illinois Sikh Community Center about their possible use of West Branch for parking.
4. Director Larson reported the contractor installing the solar panels will not meet the May substantial completion date and discussed options about extending the schedule and liquidated damages.
5. Director Larson reported ComEd has provided initial interconnection approval for the battery project.
6. Director Larson reported he met with the Forest Preserve of DuPage County and they plan to continue hauling leachate to West Branch. Director Larson discussed the idea of a new sanitary sewer to eliminate the need for leachate trucking.

e. Plant Staff

1. A written report was provided prior to the Board Meeting.

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2. Director Larson reported the Maintenance and Operations group is functioning very well and has been able to complete some special projects such as replacing the drain valve on the 003 tank, removing the 6” potable water line to the Dewatering Building along with keeping up with preventative maintenance activities. He also reported the new cleaning procedures for the filters has resulted in much better performance.
 3. Director Larson reported the Billing group has been doing their normal exceptional job.
- f. Review Financial Report
1. The April 2026 Financial Statements were distributed prior to the meeting.

There being no further business to come before the Board, Trustee Gresk moved and Trustee Czaplicki seconded that the Board Meeting be adjourned at 10:38 AM.

ROLL CALL VOTE:

Sarah L. Czaplicki
Michael J. Gresk

MOTION CARRIED

Minutes approved at June 10, 2026, West Branch Water Reclamation Board of Trustees Meeting